



Veazie Town Council

Council Meeting

June 11, 2019 at 6:30 PM

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the May 6, 2019 Council meeting Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Fixed Route Transit Service Agreement Approval
- ITEM 8:** End of Year Transfers
- ITEM 9:** End of Fiscal Year Office Closure Request
- ITEM 10:** Schedule of First Meeting After Elections
- ITEM 11:** Executive Session
- ITEM 12:** Finalize Manager's Review

Other Business:

- ITEM 13:** Manager's Report
- ITEM 14:** Comments from the Public
- ITEM 15:** Request for information and Town Council Comments
- ITEM 16:** Review and Signature of AP Town Warrant 22 and 23. Town Payroll 23, 24 and 25. AP School Warrant 26, 27 and 28 and School Payroll Warrant 23 and 24.
- ITEM 17:** Adjournment

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

Paul Messer
1010 School St.
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Jeff Manter
3 Prouty Dr.
991-7612

David King
1081 Main St.
942-2376

**Veazie Town Council Meeting
May 6th, 2019**

Members Present: Chairman Chris Bagley, Councilor David King, Councilor Michael Reid, Councilor Jeff Manter, Town Manager Mark Leonard, Secretary Julie Strout, Principal Matt Cyr, Business Manager, Lisa Swift, School Board Members, Paul Dupuis and Alex Freiss and various members of the public.

ITEM 1: Call to order

Chairman Bagley called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

Councilor Messer was absent and excused.

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

Noted there isn't a School Warrant #26 just #25.

ITEM 5: Approval of the April 22nd, 2019 Regular Council Meeting Minutes.

Councilor Jeff Manter made a motion, seconded by Councilor David King to approve the April 22nd, 2019 Regular Council Meeting Minutes as written. Voted 4-0-0. Motion carried.

ITEM 6: Comments from the Public

None.

New Business:

ITEM 7: Public Hearing on FY 2019/2020 Budget

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to enter into Public Hearing on the proposed FY 2019/2020 Municipal/School Budget at 6:32pm. Voted 4-0-0. Motion carried.

Councilor Jeff Manter made a motion, seconded by Councilor David King to exit Public Hearing on the proposed FY 2019/2020 Municipal/School Budget at 6:34pm. Voted 4-0-0. Motion carried.

ITEM 8: Approval of FY 2019/2020 Budget

Councilor Jeff Manter made a motion, seconded by Councilor David King to approve the proposed FY 2019/2020 Budget as presented and prepare it for presentation at the Annual Town Meeting scheduled for June 11, 2019. Voted 4-0-0. Motion carried.

ITEM 9: Signing of Warrant for Town Meeting

Councilor Michael Reid made a motion, seconded by Councilor David King to approve the warrant as presented, sign said warrant and prepare it for the Annual Town Meeting scheduled for June 11, 2019. Voted 4-0-0. Motion carried.

ITEM 10: Capital Paving Plan

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to approve the capital paving plan as presented and move \$100,000.00 from account 10-3100-00 (Undesignated Fund Balance) to account 30-3073-00 (Capital Highway Projects). Voted 4-0-0. Motion carried.

ITEM 11: Manager's Yearly Review Process

Councilors will provide Chairman Bagley with their evaluation papers by June 1st and Julie Strout will get the staff evaluation papers to Chairman Bagley once completed.

Old Business:

ITEM 12: Manager's Report

Manager Leonard reviewed his report with the Councilor's. Manager Leonard added that the cemetery is almost complete, brush has been picked up and mowing has been done. Stones have been repaired and cleaned. The school kids helped with the stream clean up in town and also will help with the placement of flags and flowers in the cemetery for Memorial Day.

Councilors congratulated Julie Strout for being Penobscot County's featured clerk for the 50th Anniversary Municipal Clerks week put on by the International Institute of Municipal Clerks (IIMC)

Manager Leonard wanted to thank Mr. Silver and his crew for all their work on the Wedgewood Dr. project that is going along really well and on track.

Spring Cleanup day went well, filling up 5 dumpsters. Thanked the crew that made it run smoothly despite the weather.

ITEM 13: Comments from the Public

None.

ITEM 14: Requests for information and Town Council Comments

We are still trying to set up a Meet and Greet. Will let everyone know the date as soon as it is set.

Councilor Manter wanted to congratulate A/C Metcalf on his nomination by students at EMCC to receive recognition and receiving honorary mention.

ITEM 15: Review & sign of AP Town Warrant #21, Town Payroll #22, School Payroll Warrant #23 and #25 and AP School Warrant #22.

The warrants were circulated and signed.

ITEM 15: Adjournment

Councilor David King motioned to adjourn.

Councilor Michael Reid seconded. No discussion. Voted 4-0-0. Motion carried.

Adjourned at 6:47pm

True Copy Attest

Julie Strout
Deputy Clerk

Agenda Items For June 11, 2019 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 5: Minutes from the previous meeting will be reviewed.

Suggested Motion- I motion we approve the minutes as presented.

ITEM 7: Council will review the Agreement to Provide Fixed Route Transit Service between the Town of Veazie and the City of Bangor. Town Legal Staff has reviewed the agreement.

Suggested Motion- I motion we authorize Manager Leonard to sign the agreement to provide fixed route transit service between the Town of Veazie and City of Bangor as presented.

ITEM 8: As we near the end of the Fiscal Year, Manager Leonard is requesting several transfers.

Suggested motions are as follows:

- A. I motion we transfer \$1,000.00 from Fixed Cost Street Sweeping account 800-40-120 to Street/Drain Cleaning reserve account 10-4035-00**
- B. I motion we transfer \$4,800.00 from the Recreation Community Program account 500-40-093 to Playground Replacement account 30-3066-01**
- C. I motion we transfer \$3,000.00 from Legal Fees account 100-50-010 to Legal Fees Reserve account 10-5045-00**
- D. I motion we transfer \$3,800.00 from Viking account 550-95-107 to Viking Advertisement account 10-4075-00**

ITEM 9: Staff is requesting again this year, the ability to close at noon time on June 28, 2018 so they are able to conduct end of year business.

Suggested Motion: I motion we authorize the closure of the Town Office on June 28, 2018 at noon time so staff can complete end of year business.

Agenda Items

For June 11, 2019

Council Meeting

ITEM 10: Per the Town Charter, a meeting needs to occur within 5 days following the regular Town Election and at said meeting, Council members-elect shall be sworn to the faithful discharge of their duties by the Town Clerk or an official authorized to administer oaths of office. Staff recommends this occur prior to June 17th as the Charter does not specify if it's 5 business days or not. If we were to have it on the 17th we would be outside the 5 days as described.

Suggested Motion: I motion we hold a special meeting on June 13th at 4:00PM at the Municipal Building so Council members can be sworn in, a Council Chair can be elected and future meeting schedule be set and any other business which needs to be completed can occur.

ITEM 11: Council will go into executive session to discuss a personnel matter

Suggested Motion (IN): I motion we go into executive session per 1 M.R.S.A section 405 (6) (A) to discuss a personnel matter

Suggested Motion (OUT): I motion we move out of executive session and return to regular session

ITEM 12: Council will finalize Manager Leonard's employee evaluation for 2018.

Suggested Motion: I motion we approve Manger Leonard's salary as present in the FY 2019/2020 Budget effective July 1, 2019.

Agreement to Provide Fixed Route Transit Service

This Agreement is made this _____ day of _____, 20____, by and between the CITY OF BANGOR, as operator of the Community Connector transit bus service (hereinafter referred to as "Bangor"), and the Town of Veazie (hereinafter referred to as "Veazie").

WITNESSETH

WHEREAS, Bangor is the operator of the urban fixed route transit service known as the Community Connector, serving the general public in the communities of Bangor, Brewer, Hampden, Old Town, Orono, and Veazie and the University of Maine; and

WHEREAS, Bangor is a direct recipient of Federal Transit Administration (FTA) urban formula funds, and also receives funding from the State of Maine to support Community Connector services; and

WHEREAS, Bangor desires to enter into an agreement with Veazie under which Bangor will provide fixed route transit service, ADA complementary paratransit service, transit planning, and capital procurement projects;

NOW THEREFORE, it is mutually agreed between the parties as follows:

1. Service. During the term of this agreement, or any extension thereof, Bangor shall provide fixed route transit service, ADA paratransit service, transit planning, and capital procurement projects for Veazie. Said services are subject to adjustment by Bangor to address passenger needs, federal regulations, operational issues, and other service requirements. There may also be day-to-day adjustments required by weather or other operational concerns.
2. Planning. Bangor will work with the Metropolitan Planning Organization (MPO) to do the transit planning for the transit service. Bangor encourages the community and economic development departments in Veazie and the other served communities to incorporate transit planning into their new developments and redevelopment projects.
3. Operators and Supplies. Bangor shall furnish skilled and competent operators, supplies, and accessories necessary for the safe and efficient operation of the transit service and paratransit service.
4. Licenses. Bangor shall procure and maintain in effect all licenses, permits, and certificates that are or may be required by FTA, USDOT and MDOT for the performance of said service.
5. Vehicles/Capital. All buses and vans (fleet vehicles) are owned by Bangor. In the event a capital lease for fleet vehicle(s) is a viable alternative Bangor may enter into a lease agreement. All buses will be procured by Bangor. Community Connector receives 5339 federal formula funding for buses, facilities, and bus equipment. Other capital funding is currently disbursed by FTA as competitive discretionary grants, which Bangor will aggressively pursue.

6. Maintenance. Bangor shall maintain and operate said transit (fleet) vehicles in a safe, efficient, and lawful manner, and shall comply with all orders, rules and regulations of the FTA and USDOT governing the operation of said vehicles.
7. Operating Service Cost. Veazie agrees to participate in the Community Connector transit system and shall pay Bangor, upon timely invoice on a quarterly basis, monies based on its agreed-upon percentage of the budgeted operating transit costs. This percentage is based on the vehicle revenue hours by municipality (see Appendix A). It is the intention of the parties that Bangor will make no profit or loss for providing this service.
8. Fleet Replacement Reserve. An annual fleet capital replacement reserve is required to ensure there are ample funds to replace transit vehicles as determined by Bangor. This capital funding amount, by municipality, will be determined by using the percentage established for the operating service cost and the amounts determined for future bus replacement (see Appendix B). The funding for the annual capital replacement reserve will be calculated on an annual basis. If grant funding is acquired for the replacement of transit vehicles, the capital reserve requirements in the following year(s) will be adjusted. The funding of this reserve is to be treated as an annual cost to the municipalities for the use of the Community Connector. Any unused reserve amounts will not be refunded to Veazie if it chooses to discontinue service.
9. Indemnification. The City of Bangor shall indemnify, defend and hold harmless the Town of Veazie from and against all claims and actions, and all expenses incidental to such claims or actions, based upon or arising out of damage to property or injuries to persons or other tortuous acts, but only to the extent caused or contributed to by (a) the negligence, gross negligence or willful misconduct of the City of Bangor or its agents or employees or others under the City of Bangor's direction or control or (b) a breach by the City of Bangor of its obligations hereunder, provided that the City of Bangor's aforesaid indemnity and hold harmless agreement shall not be applicable to the extent that any liability is based upon the negligence, gross negligence or willful misconduct of the Town of Veazie.
10. Term. The term of this agreement shall be three years from July 1, 2019, to June 30, 2022, and shall automatically renew for two consecutive one-year periods thereafter unless terminated by either party as provided herein.
11. Payments. All payments required under this contract shall be made by Veazie within 30 days of receipt of the invoice from Bangor.
12. Termination. In the event that either Party wishes to withdraw from participation under this agreement, notice of such decision shall be sent by certified mail, return receipt requested, to the Bangor City Manager or Veazie Town Manager at least ninety (90) days prior to desired end of service date. After service of notice, this agreement shall

continue until all public participation requirements have been completed in accordance with the FTA, MDOT, and any other applicable governmental agency requirements until any necessary authorizations to discontinue such service have been obtained. Any deficits or other charges remaining outstanding after such termination shall be paid in the same manner by Veazie, i.e. within thirty days from receipt of bills from Bangor.

13. Amendments. This agreement may be modified or amended during the initial term or any extension thereof by written instrument executed by authorized representatives of all parties.

IN WITNESS WHEREOF, the parties hereto have signed the above Agreement the day and year first written above.

WITNESS

WITNESS

CITY OF BANGOR

BY:

TITLE:

TOWN OF VEAZIE

BY:

TITLE:

APPENDIX A

The local share of operating cost is allocated among each municipality based on the percentage of vehicle revenue hours each municipality's routes run annually. The local cost allocation formula is based on data from the most recent completed fiscal year, which means for fiscal year 2019 costs, fiscal year 2017 performance data is used to determine a municipality's percentage of costs. For fiscal year 2020 costs, performance data from fiscal year 2018 will be used, and so on. Local costs are the expenses remaining after revenues, fares and available grants have been applied to costs.

Below is an illustration for the formula used to determine the Municipal Partner's cost percentage.

Fiscal Year 2018 Data					
	Bangor	VOOT	Brewer	Hampden	Total
Annual Miles	302,611	123,537	92,714	50,800	569,662
Annual Hours	26,622	6,973	6,908	3,027	43,530
Annual Rides	492,559	120,702	97,693	32,487	743,441
Buses	8	2	2	1	13
Percent of Annual Miles	53.121%	21.686%	16.275%	8.918%	
Percent of Annual Hours	61.16%	16.02%	15.87%	6.95%	Veazie 8.24%
Percent of Annual Rides	66.254%	16.236%	13.141%	4.370%	Old Town 33.89%
Percent of Buses	61.538%	15.385%	15.385%	7.692%	Orono 33.42%
Average	60.518%	17.331%	15.168%	6.983%	UMO * 75% of 6.77 24.45%

APPENDIX B

Appendix B illustrates the approved funding by year needed for future replacement of buses. The purchase column indicates the year and estimated amount to be spent to replace a bus(s). These numbers do not reflect additional grant funding but will be adjusted if grant funding is obtained.

	Funding	Purchase	Balance
FY 2020	175,000		175,000
FY 2021	250,000		425,000
FY 2022	325,000		750,000
FY 2023	400,000		1,150,000
FY 2024	625,000	(530,000)	1,245,000
FY 2025	700,000		1,945,000
FY 2026	700,000		2,645,000
FY 2027	700,000	(900,000)	2,445,000
FY 2028	700,000		3,145,000
FY 2029	700,000	(900,000)	2,945,000
FY 2030	700,000		3,645,000
FY 2031	700,000		4,345,000
FY 2032	700,000	(4,200,000)	845,000
FY 2033	700,000		1,545,000
FY 2034	700,000		2,245,000
FY 2035	700,000	(2,375,000)	570,000
FY 2036	700,000		1,270,000
FY 2037	700,000	(2,375,000)	(405,000)

Manager's Report For June 11, 2019 Council Meeting

Since the last Council meeting here are some things I've been working on as well as things occurring around Town.

I was contacted by a resident regarding suspicious activity in the Town Forest. Upon investigation, I determined it was the Town's Forester who was working on areas we discussed previously. Lou Silver also installed a new gate at the entrance to Buck Hill Conservation along with the kiosk and re-installed the tree farm sign. Now that this work is complete, I will contact our grounds maintenance personnel about loaming and seeding the area next to the parking lot. Once that is finished, the entrance work will be completed.

I have requested Lou Silver grade the road and touch up work that was completed last fall early winter. This work has been funded by the 4 property abutters.

The budget has been finalized along with all other necessary work for the Town meeting and elections. We held a meet and greet for the candidates for Council and School Board. Pamphlets with the candidate's information are available at the Town Office. The event went well and was informative.

Lt. Sirois and myself prepared breakfast for the Office staff in recognition for clerk's week. I am very appreciative for all they do every day of the week and was happy to provide them with this small token of my appreciation.

The Maine Chiefs of Police Board of Directors held their meeting in Searsport where the President is the Chief. Once the meeting was adjourned, volunteers of the Church made a great meal for all of us. In my 20 years of being a member, this was the first time I have attended a meeting where such a great meal was provided. This was well received by all in attendance.

I met with a concerned resident who had damage done to their property by a water main break. I referred them to the Water District Superintendent.

I attended a breakfast held by the Salmon Club. There was a great crowd and it was nice to see the club full again. In addition to the breakfast they also had a BBQ later in the day and in speaking to the President it was well attended as well.

The word is getting out that the Community Center is available for rental. I have met and/or shown the place numerous times over the past few weeks. We currently have 4 rentals scheduled for the coming weeks and months.

I received 2 separate complaints regarding the cemetery. One involved a bench that had been knocked over and the other involved lawn that had been disturbed. Both complaints have been resolved and the complainants were happy with the quick response.

Manager's Report

For June 11, 2019

Council Meeting

I had the honor of taking 2 Veazie Community School children to school in the Police Cruiser. The children's parent had won the ride to school during the school's annual online auction. I not only took the children to school but I also took them to breakfast prior to school. This was an extremely fun time and I look forward to doing this in the future.

I have met with Bob Briggs who is the owner of Center Line Utility Services. After meeting with Bob, I have signed a contract to use them when we receive Dig Safe request. We have seen a drastic influx of these since Bangor Gas began installing natural gas. I also learned during this process that we are not currently members of Dig Safe. I have completed an application so we will now be a member.

The redevelopment of our website continues. Due to loss of power at Civic Plus, we were unable to complete our training on the 31st. We rescheduled the training for June 4th and anticipate the website will be live between June 10th and June 13th.

Supt. Cyr and I held a meeting with the vendor who supplied our playground equipment to discuss replacing it. We discussed whether we should repair or replace the current equipment. After careful review it appears the best long-term option will be to replace the equipment. He will provide us with sample drawings and we will prepare an RFP.

The Maine Chiefs of Police held a day long training on 4 mandatory topics for this year in which I attended.

I attended the Bangor Chamber of Commerce early Morning breakfast where the commission of the State Economic Development was the guest speaker. Most of the presentation revolved around the recent announcement from the Governor on updating the State's Economic Development plan.

I met with representatives from CES, Bangor Gas and Lou Silver Construction to discuss gas line placement on Davis, Sunset and Wedgewood. As we rebuild these streets, there will be numerous workers and equipment in the area. This meeting was productive and we have a better understanding on how we can work together.

With the help of Assistant Chief Metcalf, I have placed the flags street side for Memorial Day.

With the assistance of Madden Forestry, the pile of leaves from the fall clean-up have been mulched. This was completed prior to Memorial Day as I had received a few complaints on how unsightly it looked.

I attended the PRCC Board meeting and was re-elected to the Board of Directors as a representative for this district. This is my 19th year on the Board.

Manager's Report For June 11, 2019 Council Meeting

I attended the Penobscot County radio system replacement meeting. We are scheduled to meet with the County Commissioner to receive authorization to move forward with the RFP. This is the project to replace the entire radio system for Penobscot Regional Communications Center.

There has been a second storm drain fail on Ridgeview Drive. Last year, we had it temporarily repaired but when it failed again this year it was decided we needed to replace it because of the significant corrosion that existed.

I have been working with the Code Enforcement Officer regarding a complaint received on Ridgeview Lane near the new homes that were constructed last year. After meeting with the developer, he will be installing a catch basin which should resolve the issue. Additionally, Code Enforcement is addressing a cellar drain which was installed onto the side of the road on Buckhill Drive. He is working with the contractor to have this added to the storm drain system near the home. Finally, Code Enforcement has been sending out notices of land use violations and has been speaking to home owners on land use concerns.

We have received numerous complaints recently concerning the firing range located on State Street. They currently meet the requirements of the ordinance but residents are calling with their concerns.

Attachments:

1. Letter to FD from National Fire Academy
2. Feedback from School Survey ref Public Safety
3. Clerk Weeks information
4. Letter from Church to Manager Leonard
5. Memo to Lou Silvers Const
6. Letter of Resignation for Planning Board from Ravi Chillumula
7. Revenue sharing update from MMA
8. Teacher Salary and Revenue Sharing update
9. Open House invite for IAM
10. BASWG Agenda for June 13th meeting
11. Notices of Violation and Responses from Code Enforcement



MAINE STATE WEEKEND

Jason E. Wheeler, Coordinator
P. O. Box 1742, Saco Maine 04072
(207) 229-2466
mestwkd@hotmail.com



RECEIVED

5/7/19

COPY

Date: 05.01.2019

To: Chief Mark Leonard, Jeffrey Burt & Jacob Reese / Veazie Fire Dept.

From: Jason E. Wheeler, Coordinator – Maine State Weekend

Re: 2019 Lahaie Fund Scholarship Recipient

Greetings Chief Leonard,

Congratulations to Jeffrey Burt and Jacob Reese, as they were two of the people chosen to receive the Lahaie Fund Scholarship for the 2019 Maine State Weekend at the National Fire Academy.

The Lahaie Fund has graciously donated monies to reimburse successful candidates and / or their organization; whoever may have fronted the registration fee for the 2019 Maine State Weekend Program.

Please find enclosed, with this letter, a Maine State Weekend check for the amount of \$280.00 as reimbursement for the fee sent by the Town of Veazie on behalf of Jeffrey Burt and Jacob Reese for the 2019 Maine State Weekend Program.


Sherman Lahaie has served the State of Maine in many capacities over the decades as a Firefighter, Chief Officer, Fire Service Educator, Trainer and Advocate. He once again is making an effort to continue paying forward for all of us in Maine to further advance and expand our horizons.

Take care ~ be safe,

~Jake

Jason E. Wheeler

Coordinator / Maine State Weekend

MAINE STATE WEEKEND P.O. BOX 1742 SACO, ME 04072 207-229-2466		120 52-7439/2112 CHECK AMOUNT
Pay to the Order of <u>Town of Veazie</u>		<u>May 01, 2019</u> Date
<u>Two Hundred Eighty and</u>		<u>\$ 280.00</u> Dollars
 Biddeford Savings		
For <u>Reimbursement / Maine State Weekend</u> <u>Jason E. Wheeler</u>		
⑆ 211274395⑆ 8008240434⑆ 0120		



Message

Mon, May 06, 2019 12:10 PM

From:  Matthew Cyr <mcy@veaziecs.org>

To:  Mark Leonard

Subject: Parent Feedback

Hi Mark,

I wanted to share some feedback from a parent (this was collected from my anonymous online survey as part of my evaluation):

"I like that almost anytime I visit the school there is a police presence. I hear my children talk about Fire Fighter Pete as if he's one of the group and I love this as I feel my children relate to our community first responders and not timid or afraid or think the only time you see them is when you're in trouble."

Good stuff!

Matthew D. Cyr
Superintendent of Schools & Principal
Veazie Community School
1040 School Street
Veazie, Maine 04401
(207) 947-6573
Fax: (207) 947-6570

"Small School, BIG Heart!"



Bulk: Message

Tue, May 07, 2019 9:04 AM

From:

aholmes@westbrook.me.us

Angela Holmes <MTCCA-Members@mmaaffl.org>

To:

"mtcca-members@mmaaffl.org" <mtcca-members@mmaaffl.org>

Bcc:

Julie Strout

Subject:

Clerk's Week, Day 2 - Featured Clerks!

Attachments:



Attach0.html / Uploaded File

7K



Featured Clerks, Day 2 of 5.pdf / Uploaded File

845K

Dear all,

In celebration of the 50th Anniversary of Municipal Clerks Week (May 5-11, 2019), the Maine Town & City Clerks Association's Public Relations Committee will be featuring a Clerk, Deputy Clerk or Assistant Clerk from each of our 16 counties during a week-long email series to highlight our members and the excellent work they do.

Please join us in congratulating today's Featured Clerks:

From Oxford County: Christen Mason (Town of Bethel)

From Washington County: Marcia Hayward (Town of Machiasport)

From Penobscot County: Julie Strout (Town of Veazie)

Angela Holmes, CMC
City Clerk & Registrar of Voters
City of Westbrook
2 York Street
Westbrook, ME 04092
Phone: (207) 591-8115
Email: aholmes@westbrook.me.us

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Name: Julie Strout
Title: Deputy Clerk/Registrar
Municipality: Town of Veazie
County: Penobscot
Population: Around 2,000



How many years have you been in office?
6 ½ years for Veazie

What is your favorite part of your job?
Being able to help our residents with all of their needs

What's one project you're working on right now?
Getting everything ready for our June Town Election and Annual Town Meeting

Best advice for other clerks?
Always keep a smile on your face 😊 It's all about customer service and the ability to learn something new every day!

Veazie Congregational Church

Gathered 1838

May 10, 2019

Mark Leonard
Town of Veazie
1084 Main Street
Veazie, Maine 04401

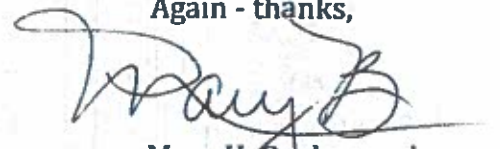
Dear Mark,

On behalf of the members of the Veazie Congregational Church, I'd like to thank you for waiving the disposal fee during Spring Cleanup. We are relieved to be rid of the old organ in such an easy manner.

All that you do for our little church – being there on Sunday morning to help us cross busy Rte. 2, letting us be a part of the Veazie Viking newsletter and waiving fees for the Community Center and the Cleanup – is a big help to us. We strive to be a part of the community and keep this little church going – your support is vital to that mission.

Please share our thanks and our good wishes with the police officers we see on Sunday and the ladies in the office who have searched for keys and answered questions for us.

Again - thanks,



Mary H. Bagley
Church Clerk

Veazie Congregational Church

Town of Veazie

Memorandum

To: Barney Silver
From: Mark Leonard, Town Manager
Date: 05-13-2019
RE: Outstanding Work

This memo serves as a follow up to the conversation we had last week regarding the amount of outstanding projects you are responsible for.

1. Town Wide Pothole Repair: By law, I am given 24 hours to repair any and all potholes after the initial complaint. I was contacted by Emera regarding a large pothole on the road leading to their office on April 19th. I have also received additional complaints regarding this pothole which I have relayed to you, but the work still remains undone. I am requesting this work be completed immediately.
2. Plow Damage/Mailbox Repair:
 - A. Mailbox: 16 Jackson Drive
 - B. Plow Damage: 1011 Buckhill Drive - needs loam and seed
 - C. Plow Damage: 4 Longmeadow Drive - remove plowed up lawn
 - D. Plow Damage: 29 Silver Ridge - large section of front lawn damage
 - E. Plow Damage: Main Street at railroad bridge - Sidewalk Damage
 - F. Plow Damage: State Street across from your residence - Sidewalk Damage
 - G. Plow Damage: 1013 Randolph Drive- He has raked up damage and is only asking for loam, which he will spread and for the piles to be picked up
 - H. Plow Damage: Town wide - Pick up broken/damaged curbing
3. Storm Drain Work:
 - A. Collapse: Ridgeview Drive - Complete option 1 of the quote dated 07/13/2018. Option 1 was to spot repair the collapsed storm drain pipe.
 - B. Catch Basin: In front of 72 Oak Grove - Currently a metal plate covers the area where the catch basin was removed last year.
 - C. Catch Basin: Corner of Olive and Judson Street - Complete catch basin replacement.

4. Mutton Lane:

- A. Road: Complete remaining work from last year (grade Mutton Lane and inspect, replace or repair any failed work from last fall.)
 - B. Parking Area: Replace Kiosk which was knocked down during construction
 - C. Entrance to Forest: Replace gate which was removed during construction. Gate is located at David Wardrop's home on Jackson Drive and a time will need to be arranged to retrieve it.
5. 1143 Buckhill Drive: Robert Tomilson is reporting a sink hole/ lifting at the end of his driveway which he is attributing to the underdrain you installed previously. Please check this and report back your findings.

I appreciate you taking the time to remedy the problem areas that need attention immediately as well as the areas that need to be remedied as soon as possible. If you feel you are unable to complete any or all of this work in a reasonable amount of time, I will make other arrangements to have the work completed. I look forward to hearing from you regarding this matter.

05/14/2019

Dear Don and Mark,

Please accept this letter as my formal resignation as a Member of the planning board for Town of Veazie, effective immediately. I am relocating to Colorado for a new job opportunity and will not be able to fulfill my duties.

I have been fortunate for the opportunity to learn and grow more as a volunteer member of the planning board. I had great experience's during the time i served.

I hope that we will have opportunities to collaborate in the future. I wish everyone the very best going forward.

A handwritten signature in black ink, appearing to read 'Ravi Kanth Reddy Chilumula', with a stylized, cursive-like script.

Sincerely,
Ravi Kanth Reddy Chilumula



Bulk: Message

Sat, Jun 01, 2019 7:19 AM

From:

<kdufour@memun.org>
Kate Dufour <EBulletin@imail.memun.org>

To:

"ebulletin@imail.memun.org" <ebulletin@imail.memun.org>

Bcc:

Mark Leonard

Subject:

Revenue Sharing Update

To: Municipal Officials

From: Kate Dufour

Date: June 1, 2019

Re: Revenue Sharing Funding Update

Last evening members of the Appropriations Committee responded to the property tax burden concerns raised by municipal officials by unanimously voting in support of an amended version of the revenue sharing proposal found in Part H of Governor Mills' proposed FY 2020 – FY 2021 General Fund budget.

The committee's proposal increases funding for the revenue sharing program from 2% of state sales and income tax revenues to 3% and 3.75% in the first and second years of the biennium, respectively. Based on the figures published in the May 2019 Revenue Forecasting Committee Report, total revenues distributed under the state/municipal program will increase from the current \$74 million (FY 2019) to roughly \$105 million in FY 2020 and \$143 million in FY 2021.

The committee also voted to expand the value of the homestead exemption benefit from \$20,000 to \$25,000 and provide full reimbursement for the \$5,000 increase by adjusting the state's reimbursement rate from 62.5% to 70%.

While this vote represents one of the many steps down the road to enactment, it is a vital and encouraging one. MMA is incredibly appreciative of the committee's support and acknowledgment

of the state/municipal partnership, as well as the advocacy efforts of municipal officials.

MMA will provide a full description of the committee's proposed budget once it has been finally adopted and printed.

The Appropriations Committee on Friday approved a three-year ramp-up to a \$40,000 starting salary for all teachers in the state, honoring the governor's commitment to a higher base statewide while recognizing some districts simply could not absorb the increase all at once.

The money for the ramp-up will go to districts as targeted funds.

General Purpose Aid to schools, which goes out through the funding formula, was unanimously approved in an earlier vote at the levels proposed by Governor Mills — \$28.6 million in the first year and \$52.8 million in the second.

The votes on the committee were unanimous.

The ramp-up calls for a base of \$35,000 in school year 2020-21; \$37,500 in school year 2021-22; and, \$40,000 in school year 2022-23. The proposal also calls for the state to pay 100 percent reimbursement to districts for those increases over the three years.

The ramp-up was done in recognition that property taxpayers in districts where salary schedules have multiple steps below \$40,000 simply couldn't afford to do it all at once.

Revenue Sharing

The committee also cited the need for property tax relief in its vote to increase municipal revenue sharing.

Under the proposal, revenue sharing will go from the current 2 percent of state sales and income tax revenues to 3 percent in the first year of the biennium and 3.75 percent in the second. Total revenues distributed under the program will increase from the current \$74 million to roughly \$105 million in fiscal year 2020 and \$143 million in fiscal year 2021, according to the Maine Municipal Association.

The committee also voted to expand the value of the homestead exemption.

The Appropriations Committee is continuing its work this week on the biennial budget, which ultimately must receive a two-thirds vote by the full Legislature.

This bulletin is part of MSMA's service to MSBA and MSSA to keep members informed about news and events regarding public education in Maine.

Contact: Steven W. Bailey, executive director sbailey@msmaweb.com

Victoria Wallack, director of communications and government relations vwallack@msmaweb.com

Telephone: 207-622-3473 or 1-800-660-8484



<http://m>



**IAM has added a new
Community Supports location.**

Come Check It Out!

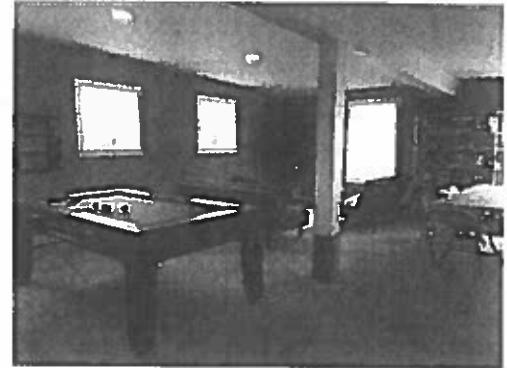


Open House

June 4th, 2019

1pm-3pm

1510 State Street, Veazie



Community Ties offers both traditional day/community supports and ala carte community supports program. Our ala carte program allows individuals to pick and choose when and what they want to take part in. This is great for people who have trouble managing a full day at a program or individual's who want interest-based activities in addition to the program they already attend. Examples of ala carte programs include:

- *Art and Culture Clubs including painting, sewing, and crafts*
- *Book Clubs and Reading Groups*
- *Gardening Groups*
- *Building Friendships through Community Exploration*
- *Individualized Volunteerism (current sites include Howland United Methodist Ecumenical Thrift Store, Fort Knox, Ronald McDonald House)*
- *Exercise and Sports Clubs*
- *Cooking Clubs*

Community Ties, a program of Independence Advocates of Maine, provides progressive and individualized support to people with intellectual disabilities and autism from the Orono/Bangor area.

For questions about this event or the program in general, contact Karen Benson at 207-866-3769 x102 or via email at kbenson@iamsupports.org.



Bangor Area Stormwater Group Meeting

June 13, 2019

Location: Bangor City Hall - Council Chambers, 73 Harlow Street, Bangor, Maine

9:00 am – 11:00 am

AGENDA

- 9:00 am Welcome and Round-robin Introductions (10 min)**
- 9:10 am DEP Stormwater MS4 Permit Update (20 min)**
- 9:30 am Report Out on BASWG Clean-ups and Stenciling Activities (10 min)**
- 9:40 am End of Permit Year Compliance Check-in (10 min)**
- 10:50 am Education and Outreach (50 min)**
- Report on Sage Foundation grant and other opportunities
 - Compliance advertising discussion
 - Multi-cluster collaboration discussion
 - Review of Pulse Proposal (incl. website update and hosting), discussion and vote (V)
 - Review of proposed E&O budget, discussion and vote (V)
 - Volunteers Needed:
 - o Seasonal BMPs for website
 - o Finish watershed model
- 10:40 am BASWG Calendar Planning (20 min)**
- Agenda for next meeting: Thursday, August 8 from 9-11 am @ UMaine
 - BASWG annual PY reporting tasks and team planning
 - Timeline for developing next permit BASWG SWMP
 - Events and activities to put on E&O calendar
- 11:00 am BASWG meeting adjourns - *Executive Committee members should be prepared stay for up to a half hour after the meeting to address additional business items, if needed***



May 17, 2019

S.E. Macmillan Co., Inc.
P.O.Box 1539
Bangor, ME 04402-1539

Dear S.E. Macmillan Co., Inc.

In accordance with the Town of Veazie's Post-Construction Stormwater Management Ordinance, the Town is requesting that you install a catch basin and connect that basin to the existing stormwater system on Ridgeview Drive.

Currently, the water from the top elevation of your subdivision drains down the side of Tax Map 11 Lot 19 into a dug hole. The drainage swale has not been maintained and water overflows into street and adjacent property.

The installation of catch basin and connection to stormwater system needs to be completed by June 21, 2019. If you have any questions, please contact me or the Town Manager at 947-2781.

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "John Larson".

John Larson
Code Enforcement Officer
Town of Veazie

Cc: file

Mark Leonard
Town Manager

Section 15.23.3. Administrative Appeals, The Board of Appeals may upon written application of an aggrieved party received by the Code Enforcement Officer within thirty (30) days of a decision of the Code Enforcement Officer, hear appeals from such decision.

If you have any questions about what you need to comply with this ORDER, please contact me immediately.

Sincerely,

A handwritten signature in black ink that reads "John Larson". The signature is written in a cursive, flowing style.

John Larson
Code Enforcement Officer
Town of Veazie

CC: Town Manager
file



May 24, 2019

Harry C. Porter
8 MT View Drive
Veazie, ME 04401-7074

Dear Harry C. Porter,

This letter is in response to your complaint about the condition of property located at 1282 Chase Road. I spoke with the owners on May 10, 2019 and was told the work being done with backhoe and material will be completed by June 7, 2019. The growing of flowers is not a violation of any section of the Land Use Ordinance. The definition of Agriculture in Section 15.24.2. states "The production, keeping or maintenance, for sale or lease, of plants or animals, including but not limited to: forages and sod crops; grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock; fruits and vegetables; and ornamental and greenhouse products." There will be no sale of flowers or vegetables on site.

I understand your concerns and the situation will continue to be monitored.

Sincerely,

A handwritten signature in black ink that reads "John Larson". The signature is written in a cursive, flowing style.

John Larson
Code Enforcement Officer
Town of Veazie

Cc: Town Manager
file



May 24, 2019

Raymond Lynch
12 Brookside Terrace
Veazie, ME 04401-7078

Dear Raymond Lynch,

This letter is in response to your complaint about the condition of property located at 1282 Chase Road. I spoke with the owners on May 10, 2019 and was told the work being done with backhoe and material will be completed by June 7, 2019. The growing of flowers is not a violation of any section of the Land Use Ordinance. The definition of Agriculture in Section 15.24.2. states "The production, keeping or maintenance, for sale or lease, of plants or animals, including but not limited to: forages and sod crops; grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock; fruits and vegetables; and ornamental and greenhouse products." There will be no sale of flowers or vegetables on site.

I understand your concerns and the situation will continue to be monitored.

Sincerely,

A handwritten signature in black ink that reads "John Larson".

John Larson
Code Enforcement Officer
Town of Veazie

Cc: Town Manager
file



1084 Maine Street
Veazie, Maine 04401-7091
Tel: (207) 947-2781 fax: (207) 942-1654

May 24, 2019

Steven A. Earl
29 Thompson Road
Veazie, Maine 04401-6956

RE: Notice of Violation and Order to Correct Violations of the Town of Veazie Property Management Ordinance Section 4. Maintenance Required and Section 5. Maintenance Standards/Premises and Yard Areas and

Dear Steven A. Earl,

This letter serves as Notice of Violation and Order to Correct Violations of the Town of Veazie's Property Management Ordinance Section 4. Maintenance Required which states " All buildings and structures, and all parts thereof, shall be maintained in a safe, sanitary and non-hazardous manner." Section 5. Maintenance Standards/Premises and Yard Areas states "1. All premises and yard areas shall be maintained in a safe and sanitary condition and Section 15.20. Permits of the Land Use Ordinance

Findings of Fact

1. On July 16, 2018, I as the Code Enforcement Officer for the Town of Veazie made a site visit to 29 Thompson Road, to property owned by you and identified on Assessor's Tax Map 04 Lot 06 and located in the Residential 1 Zone and recorded in Penobscot Registry of Deeds Book 1112 Page 82 and Book 5156 Page 272.
2. At that site visit I personally observed an accumulation of discarded material and lawn care equipment parked on front lawn.
3. At that site visit I spoke with you about what would be required to bring property into compliance and you agreed.
4. On May 24, 2019, I made another site visit to the property and personally observed two boats, a trailer that appears discarded, another trailer with lawn care equipment all parked on the front lawn in violation of the Property Management Ordinance.
5. You or others known to you are operating lawn care business without required permits in violation of Section 15.20. Permits of the Land Use Ordinance.

Order to Correct Violations

1. Remove and properly dispose of all discarded trash, garbage, refuse, junk or other material on lawn which creates un-safe, un-sanitary and fire hazard and a breeding place for vermin by June 21, 2019.
2. Remove lawn care and landscaping equipment by June 21, 2019.

Unless these violations are corrected by dates indicated above, I will refer this matter to the municipal officers for possible commencement of legal action in the Maine District Court. If the Town is the prevailing party in enforcement litigation, you may be liable for the Town's attorney fees and costs plus civil penalties. Fines of up to \$2,500 per violation per day the violation exists may be imposed.

Section L.3. Administrative Appeals, states upon written application of an aggrieved party received by the Code Enforcement Officer within thirty (30) days of a decision of the Code Enforcement Officer, hear appeals from such decision.

If you have any questions about what you need to to comply with this ORDER, please contact me immediately.

Sincerely,



John Larson
Code Enforcement Officer
Town of Veazie

CC: Town Manager
file



1084 Maine Street
Veazie, Maine 04401-7091
Tel: (207) 947-2781 fax: (207) 942-1654

June 3, 2019

Sandra J. Michaels
5 Rock Street
Veazie, Maine 04401

RE: Notice of Violation and Order to Correct Violations of the Town of Veazie Property Management Ordinance Section 5. Maintenance Standards/Premises and Yard Areas.

Dear Sandra J. Michaels,

This letter serves as Notice of Violation and Order to Correct Violations of the Town of Veazie's Property Management Ordinance Section 4. Maintenance Required which states Section 5. Maintenance Standards/Premises and Yard Areas states "1. All premises and yard areas shall be maintained in a safe and sanitary condition. 2. Weeds and grass shall be kept from becoming overgrown."

Findings of Fact

1. On June 3, 2019, I as the Code Enforcement Officer for the Town of Veazie made a site visit to 5 Rock Street, to property owned by you and identified on Assessor's Tax Map 07 Lot 41 and located in the Residential 2 Zone and recorded in Penobscot Registry of Deeds Book 5010 Page 256.
2. At that site visit I personally observed that the grass and weeds have become overgrown in violation of the Property Management Ordinance.

Order to Correct Violations

1. Maintain outside lawn and weed control by June 17, 2019.

Unless these violations are corrected by dates indicated above, I will refer this matter to the municipal officers for possible commencement of legal action in the Maine District Court. If the Town is the prevailing party in enforcement litigation, you may be liable for the Town's attorney fees and costs plus civil penalties. Fines of up to \$2,500 per violation per day the violation exists may be imposed.



1084 Maine Street
Veazie, Maine 04401-7091
Tel: (207) 947-2781 fax: (207) 942-1654

June 3, 2019

Dean Henderson
Peter Henderson
1052 School Street
Veazie, Maine 04401

RE: Notice of Violation and Order to Correct Violations of the Town of Veazie Property Management Ordinance Section 5. Maintenance Standards/Premises and Yard Areas.

Dear Dean Henderson & Peter Henderson,

This letter serves as Notice of Violation and Order to Correct Violations of the Town of Veazie's Property Management Ordinance Section 4. Maintenance Required which states Section 5. Maintenance Standards/Premises and Yard Areas states "1. All premises and yard areas shall be maintained in a safe and sanitary condition. 2. Weeds and grass shall be kept from becoming overgrown."

Findings of Fact

1. On June 3, 2019, I as the Code Enforcement Officer for the Town of Veazie made a site visit to 1052 School Street, to property owned by you and identified on Assessor's Tax Map 07 Lot 10 and located in the Residential 2 Zone and recorded in Penobscot Registry of Deeds Book 13426 Page 89.
2. At that site visit I personally observed that the grass and weeds have become overgrown in violation of the Property Management Ordinance.

Order to Correct Violations

1. Maintain outside lawn and weed control by June 17, 2019.

Unless these violations are corrected by dates indicated above, I will refer this matter to the municipal officers for possible commencement of legal action in the Maine District Court. If the Town is the prevailing party in enforcement litigation, you may be liable for the Town's attorney fees and costs plus civil penalties. Fines of up to \$2,500 per violation per day the violation exists may be imposed.

Section 15.23.3. Administrative Appeals, The Board of Appeals may upon written application of an aggrieved party received by the Code Enforcement Officer within thirty (30) days of a decision of the Code Enforcement Officer, hear appeals from such decision.

If you have any questions about what you need to comply with this ORDER, please contact me immediately.

Sincerely,

A handwritten signature in black ink that reads "John Larson". The signature is written in a cursive, flowing style.

John Larson
Code Enforcement Officer
Town of Veazie

CC: Town Manager
file



1084 Maine Street
Veazie, Maine 04401-7091
Tel: (207) 947-2781 fax: (207) 942-1654

June 3, 2019

William Drinkwater
1009 Main Street
Veazie, Maine 04401

RE: Notice of Violation and Order to Correct Violations of the Town of Veazie Property Management Ordinance Section 5. Maintenance Standards/Premises and Yard Areas.

Dear William Drinkwater,

This letter serves as Notice of Violation and Order to Correct Violations of the Town of Veazie's Property Management Ordinance Section 4. Maintenance Required which states Section 5. Maintenance Standards/Premises and Yard Areas states "1. All premises and yard areas shall be maintained in a safe and sanitary condition. 2. Weeds and grass shall be kept from becoming overgrown."

Findings of Fact

1. On June 3, 2019, I as the Code Enforcement Officer for the Town of Veazie made a site visit to 1009 Main Street, to property owned by you and identified on Assessor's Tax Map 10 Lot 101 and located in the Residential 2 Zone and recorded in Penobscot Registry of Deeds Book 5552 Page 170.
2. At that site visit I personally observed that the grass and weeds have become overgrown in violation of the Property Management Ordinance.

Order to Correct Violations

1. Maintain outside lawn and weed control by June 17, 2019.

Unless these violations are corrected by dates indicated above, I will refer this matter to the municipal officers for possible commencement of legal action in the Maine District Court. If the Town is the prevailing party in enforcement litigation, you may be liable for the Town's attorney fees and costs plus civil penalties. Fines of up to \$2,500 per violation per day the violation exists may be imposed.

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If you have any questions about what you need to comply with this ORDER, please contact me immediately.

Sincerely,

A handwritten signature in cursive script that reads "John Larson".

John Larson
Code Enforcement Officer
Town of Veazie

CC: Town Manager
file

